

**New Jersey Safety Institute Committee Meeting
Meeting/Conference Call Minutes
September 18, 2014**

The meeting was called to order by David Grubb at 2:30 pm. The following individuals participated in the conference call.

Present:

Dave Grubb, Executive Director, MEL, President NJSI
David McHale, J. A. Montgomery Risk Control
Joeen Ciannella, PERMA, Recording Secretary, NJSI
Scott Tennent, SPELL
Marian Bell, Regional Account Executive, Safety National
Howard Spencer, J.A. Montgomery Risk Control
Sue Kopec, J.A. Montgomery Risk Control
Christopher Botta, Attorney at Law, Legal Counsel NJSI
Ariel Jenkins, Safety National
Paul Miola, Area Executive Director, .Arthur J. Gallagher Risk Management Services, Treas. NJSI
Joanne Hall, J. A. Montgomery Risk Control
Ed Purcell, Staff Attorney, League of Municipalities
John Clark, Ridgewood, former councilman

Not Present:

Don Ruprecht, J. A. Montgomery Risk Control
Mike Smith, Risk Mgr., County. Of Burlington
Reg Wells, AST(guest of Ariel Jenkins)
Tony Jones, NJSIG
Allen West, NJAC
William Mayo, Director, Division of Risk Management, State of NJ
Karen La Sala, J. A. Montgomery Risk Control
John Tiene, CEO Consolidated Insurance Agents, VP NJSI
Paul Forlenza, Arthur J. Gallagher Risk Management Services
John Hardiman, Director, Personal Lines NJM
John Fink, Assistant Vice President, NJM
Mitchell Sklar, Esq., Executive Director, NJ State Assoc. Chiefs of Police
Michael Wiederhold, Vice President, Risk Mgt. Consultant, SM-Operations/Munich Reinsurance America
Melissa Ollendike, Arthur J. Gallagher Risk Management Services

Minutes from the June 18, 2014 were approved.

Discussion Items

1. Elections

Current Officers

President: David Grubb, Managing Director, PERMA Inc.

Vice President: John Tiene, CEO Consolidated Ins. Agents

Secretary: Open

Treasurer: Paul Miola, Area Executive VP, Arthur J. Gallagher

Legal Counsel: Christopher Botta, ESQ. Mayor of Ramsey, NJ

Recording Secretary: Joeen Ciannella, Sr. Exec. Assist. PERMA Inc.

The election for new officers was held with the following results:

Current President, VP, Legal Counsel and Recording Secretary remained the same. Paul Miola is to be the new Secretary and Pauline Kontomanolis is to be the new Treasurer.

2. Committee Reports

- **Work Safety: (P. Miola, M. Bell)** No report
- **Vehicle Safety: (A. Jenkins)** No report
- **Public Safety: (D. McHale, H. Spencer)** No report
- **Senior Citizen Safety: (J.Hall)** There are AARP driver training classes available on the AARP website. Joanne will put a link to this on NJ Safety Institute website.
- **Management Committee: (J. Tiene, C. Botta, S. Grubb)** No report.
- **Intergovernmental Coordination Committee:** (B. Mayo, E. Purcell, A. Weston, D. Grubb, M. Smith) No report
- **Emergency Services: (D. Rupercht, M. Wiederhold)** No report
- **School Safety: (T. Jones, S. Tennent)** No report.
- **Public Officials:** (Open)...

3. Slips and Falls Campaign

Video has been viewed and was given high marks. Joanne and her team will put it in form of a lesson guide to use for community groups. Dave suggested reaching out to senior groups.

4. Update on Community Safety Leadership booklet

Dave wants this to be distributed at the League of Municipalities Conference in November. A draft of this had been emailed to all before this call. Dave asked if anyone had any last minute comments. Ariel Jenkins has suggestions for traffic safety which he will email to Dave. John Clark suggested reaching out to insurance companies regarding such items as road rage, driving training, etc.

5. Website

Dave encouraged all to put material up on the website. When adding material, use the NJSI logo. We need to populate this, particularly as we get closer to the League of Municipalities Conference. Paul Miola has material on how to manage Workman's Compensation claims. It should go right on the website. Scott Tennant has material on schools. Marian Bell stated that Safety National will provide material.

6. Outreach to Safety Organizations for volunteers

Howard will reach out to ASSE Southern Chapter for volunteers.

7. Report on Rutgers on Crossing Guard Program.

Dave will be attending a meeting at Rutgers on the Crossing Guard program on Oct. 9. Howard has contact information for Dave on Carol Broccoli at Rutgers.

8. Finances

Dave reported that finances were in good shape. We have approximately \$15,000 - \$16,000. A lot of this will go to printing the Community Leadership booklet.

Joanne Hall suggested an in person meeting at some point, perhaps at the League of Municipalities Conference in November with phone compatibility.

Next meeting: Next meeting is October 16, 2014, at 2:30pm as a conference call.

Call in Information:

Dial In: 1-800-986-1268

Passcode: 8696-565#

Meeting adjourned at 3:00pm.

Respectfully submitted,

Joeen Ciannella
Recording Secretary

