

**New Jersey Safety Institute Committee Meeting
Meeting/Conference Call Minutes
October 16, 2014**

The meeting was called to order by David Grubb at 2:30 pm. The following individuals participated in the conference call.

Present:

Dave Grubb, Executive Director, MEL, President NJSI
David McHale, J. A. Montgomery Risk Control
Joeen Ciannella, PERMA, Recording Secretary, NJSI
Scott Tennent, SPELL
Ariel Jenkins, Safety National
Joanne Hall, J. A. Montgomery Risk Control
Paul Miola, Area Executive Director, .Arthur J. Gallagher Risk Management Services, Treas. NJSI
Thomas Grady, Director of Advocacy and Public Affairs
Mitchell Sklar, Esq., Executive Director, NJ State Assoc. Chiefs of Police

Not Present:

Howard Spencer, J.A. Montgomery Risk Control
Sue Kopec, J.A. Montgomery Risk Control
Ed Purcell, Staff Attorney, League of Municipalities
John Clark, Ridgewood, former councilman
Marian Bell, Regional Account Executive, Safety National
Christopher Botta, Attorney at Law, Legal Counsel NJSI
Don Ruprecht, J. A. Montgomery Risk Control
Mike Smith, Director, Division of Risk Management, State of NJ

Reg Wells, AST(guest of Ariel Jenkins)
Tony Jones, NJSIG
Allen West, NJAC
William Mayo, Director, New Jersey School Insurance Group
Karen La Sala, J. A. Montgomery Risk Control
John Tiene, CEO Consolidated Insurance Agents, VP NJSI
Paul Forlenza, Arthur J. Gallagher Risk Management Services
John Hardiman, Director, Personal Lines NJM
John Fink, Assistant Vice President, NJM

Michael Wiederhold, Vice President, Risk Mgt. Consultant, SM-Operations/Munich Reinsurance America
Melissa Ollendike, Arthur J. Gallagher Risk Management Services

Minutes from the September 18, 2014 were approved.

Discussion Items

NJ League of Municipalities Conference in Atlantic City, November 17 – 20, 2014: Discussion ensued on the “Slips and Falls” video to be distributed, the Community Leadership booklet and the Website. (Refer down to these categories)

1. Committee Reports

- **Work Safety: (P. Miola, M. Bell)** No report
- **Vehicle Safety: (A. Jenkins)** Ariel will have an article on Distracted Driving in November. Dave Grubb suggested Ariel put this on website as a PDF instead of a link.
- **Public Safety: (D. McHale, H. Spencer)** No report
- **Senior Citizen Safety: (J.Hall)**
- **Management Committee: (J. Tiene, C. Botta, S. Grubb)** No report.
- **Intergovernmental Coordination Committee:** (B. Mayo, E. Purcell, A. Weston, D. Grubb, M. Smith) No report
- **Emergency Services: (D. Rupercht, M. Wiederhold)** No report
- **School Safety: (T. Jones, S. Tennent)** No report.
- **Public Officials:** (Open)...

2. Slips and Falls Campaign

Materials are ready for publication and reproduction. We have \$17,000 plus in our bank account. Copies of the “Slips and Falls” video are paid for by a joint venture with the MEL. (Genesis donated \$10,000 via the MEL for projects such as this) We have one quote, need two more. This will be distributed to counties, county associations, school boards, towns, etc.

It was suggested that we put together a Speaker’s List of organizations to which we could speak. Examples are: Senior citizen groups, safety groups

Joanne Hall suggested pasting the DVD to U Tube permanently. Okay with Dave Grubb.

3. Update on Community Safety Leadership booklet

Booklet is ready for publication. Cost is in the \$8-9,000.00 range. Joanne Hall suggested we distribute at the League...maybe at the booth, passed out at lectures, elected officials seminar at 3:45pm on Wednesday, Nov. 19. In addition, we should mail them to elected officials after the League Conference. Joanne wants a supply for Risk Control as well to distribute after the League. Print 6,000. Joanne suggested a paper product for a script. Also, put this on website. Scott Tennent would distribute these at the School Board Convention from October 27-30, 2014 if they are ready. Contact NJ School Board Association directly and have them distribute booklets. Scott will speak with Tony. Marty Kalbach is retiring in January but as of now, there is no official replacement.

4. Website

We need to put more material on the website. Each member is encouraged to do this for their committee. Each committee can take ownership of their section of the website. Go through Sue Kopec. Each member should send directions to Sue for her to input the material. There needs to be a protocol established.

5. Outreach to Safety Organizations for volunteers. No report

6. Report on Rutgers on Crossing Guard Program.

Howard stated that the Crossing Guard material is going well. The Rutgers folks appreciate the help from the MEL. Howard will get link to use PDF.

7. Finances

We have over \$17,000 in our account.

Next meeting: Next meeting is November 13, 2014, at 2:30pm as a conference call.

Call in Information:

Dial In: 1-800-986-1268

Passcode: 8696-565#

Meeting adjourned at 3:00pm.

Respectfully submitted,

Joelen Ciannella
Recording Secretary

