

**New Jersey Safety Institute Committee Meeting  
Meeting/NJSIG Headquarters  
New Jersey Schools Insurance Group  
6000 Midlantic Drive, Ste. 300 North  
Mt. Laurel, NJ**

**May 9, 2016**

The meeting was called to order by David Grubb at 11:00 am. The following individuals participated.

**Present:**

Dave Grubb, Executive Director, MEL, President NJSI  
David McHale, J. A. Montgomery Risk Control  
Joeen Ciannella, PERMA, Recording Secretary, NJSI  
Scott Tennent, SPELL  
Joanne Hall, J. A. Montgomery Risk Control  
Paul Miola, Area Executive Director, .Arthur J. Gallagher Risk Management Services, Secretary NJSI  
Sue Kopec, J.A. Montgomery Risk Control, Webmaster NJSI  
Ed Purcell, Staff Attorney, League of Municipalities  
Christopher Botta, Attorney at Law, Legal Counsel NJSI  
Don Ruprecht, J. A. Montgomery Risk Control  
William Mayo, Director, New Jersey School Insurance Group  
Chuck Casagrande, Danskin Insurance Agency, Inc.  
Bill Cottman, Chr. Housing Authority JIF  
Barbara Murphy, Risk and Loss Managers, Inc.

**Not Present:**

Frank Covelli, PIA  
Mike Avalone, CS&B  
Howard Spencer, J.A. Montgomery Risk Control  
Ariel Jenkins, Safety National  
Pauline Kontomanolis, PERMA, NJSI Treasurer  
Thomas Grady, Director of Advocacy and Public Affairs  
Mitchell Sklar, Esq., Executive Director, NJ State Assoc. Chiefs of Police  
John Clark, Ridgewood, former councilman  
Marian Bell, Regional Account Executive, Safety National  
Mike Smith, Director, Division of Risk Management, State of NJ  
Reg Wells, AST(guest of Ariel Jenkins)  
Tony Jones, NJSIG  
Allen West, NJAC  
Karen La Sala, J. A. Montgomery Risk Control  
John Tiene, CEO Consolidated Insurance Agents, VP NJSI

Paul Forlenza, Arthur J. Gallagher Risk Management Services  
John Hardiman, Director, Personal Lines NJM  
John Fink, Assistant Vice President, NJM  
Michael Wiederhold, Vice President, Risk Mgt. Consultant, SM-Operations/Munich Reinsurance  
America  
Melissa Ollendike, Arthur J. Gallagher Risk Management Services

Dave Grubb welcomed everyone and meeting began at 11:05am.

Minutes approved.

Dave Grubb started the meeting off with following statements.

**The purpose of the organization at the onset was to do outreach to the general public, communities, etc. to assist with safety issues on a statewide basis. For a variety of reasons, the organization was unable to fully accomplish this vision.**

**This meeting is to decide what role the organization should now play and how to reach out and make this task feasible.**

**We have a good website, an excellent name for the organization, and good finance balance (\$30,000 to \$50,000 annually in donations - \$25,000 current bank balance).**

#### **Comments:**

Bill Mayo: Provide services to member agencies. For example, work with the New Jersey State League of Municipalities on **Best Practices for OPRA requests**. OPRA is a budget item for many Public Entities. We could speak with a collective voice. In its current form, this is a problem. Another example is the **investment income a Public Entity can make**. The income from investments is at present VERY restrictive. What can be done about this? Provide services to other agencies...**Agency Initiative**

Paul Miola concurred with OPRA needs and investment income restrictions.

Chuck Casagrande: Follow the dollars! Workman's Comp is where the biggest dollars are spent. Research on this issue? Research benefits the whole.

Dave Grubb; NJSI can do tasks that Public Entities cannot do. Public/nonprofit  
An example of this is the Insurance Internship Program

#### Advantages of NJSI:

- Nonprofit status
- Collective benefits (all agencies together...ie training...ie active shooter
- Platform/common legislative agenda

Scott Tennant: Fund a study....ie back pain research...a big problem in Worker's Comp.

Paul Miola: Could approach higher education institutions for the research...like we did with Rutgers for the Crossing Guards. Colleges, etc. have the man power to do research.

Ed Purcell: They could work on OPRA research  
Government Entities can collude.

Bill Mayo: use OPRA as the poster child. Set up Best Practices

Dave Grubb: There are other issues coming up in the legislature that we need to keep checking...ie cancer presumption. Chris Botta will check to see if NJSI could act as an advocate for issues...there is a fine line between advocacy and lobbying...Chris will let us know.

Insurance Internship Program

Comprised of 4 parts:

- Governmental Entity
- Insurance Company
- Broker
- Service Company

Participation would be with a senior level executive

Questions:

Who would hire? From where would they hire?

NJSI would hire a consultant?

It was voted to move to the next step. Barbara Murphy would put together an action paper for our next meeting.

Dave Grubb: NJM has approached through Bill Dressel to discuss an auto insurance program for municipalities. Bill Dressel reached out to Dave and set up meeting on May 23, 2016. Could NJSI be a platform for this? Run in conjunction with NJM? Chuck Casagrande will go with Dave Grubb to this meeting. Bill Mayo: schools just started doing this. AGRiP has done a study on this. Bill will share the information. Already have police. After meeting with NJM, we will see where we go from there.

Our Slips and Falls DVD will be sent out with a letter.

Safety National has a grant program that NJSI maybe able to immulate. Bill Mayo: how about using the seed money from the grant for the Internship program.

### **Election of Officers for 2016**

President: David Grubb

Vice President: Paul Miola and Bill Mayo

Treasurer: Pauline Kontomanolis

Legal Counsel: Chris Botta

Recording Secretary: Joeen Ciannella

## **Committees**

Right now, we have the following committees:

Work Safety  
Vehicle Safety  
Public Safety  
Senior Citizen Safety  
Emergency Services  
School Safety/ Scott Tennant  
Intergovernmental Coordination  
Public Officials  
Management Committee

Web Master/ Sue Kopec

Suggestion to have a Public Advocacy and Research committee. Paul Miola suggested that we have Ad Hoc committees rather than Standing Committees.

Please email Dave Grubb which committee interests you or request there be a committee on certain topics.

### **Treasurer's Report**

We have approximately \$25,000 on hand. Dave Grubb will send out letters to raise money for 2016.

It was decided that we would meet in person for awhile. Next meeting will be July 11, 2016 at 11am, location TBD.

Meeting adjourned 12:25pm

Respectfully submitted,

Joeen Ciannella