

**New Jersey Safety Institute Committee Meeting
Meeting/Conference Call Minutes
March 6, 2014**

The meeting was called to order by David Grubb at 2:30 pm. The following individuals participated in the conference call.

Present:

Dave Grubb, Executive Director, MEL, President NJSI
Christopher Botta, Attorney at Law, Legal Counsel NJSI
David McHale, J. A. Montgomery Risk Control
Ariel Jenkins, Safety National
Joeen Ciannella, PERMA, Recording Secretary, NJSI
Scott Tennent, SPELL
Mike Smith, Risk Mgr., County. Of Burlington
William Mayo, Director, Division of Risk Management, State of NJ

Not Present:

Marian Bell, Regional Account Executive, Safety National
Tony Jones, NJSIG
Allen West, NJAC
Don Ruprecht, J. A. Montgomery Risk Control
Howard Spencer, J. A. Montgomery Risk Control
Ed Purcell, Staff Attorney, League of Municipalities
Joanne Hall, J. A. Montgomery Risk Control
Paul Miola, Area Executive Director, .Arthur J. Gallagher Risk Management Services, Treas. NJSI
Karen La Sala, J. A. Montgomery Risk Control
John Tiene, CEO Consolidated Insurance Agents, VP NJSI
Paul Forlenza, Arthur J. Gallagher Risk Management Services
John Hardiman, Director, Personal Lines NJM
John Fink, Assistant Vice President, NJM
Mitchell Sklar, Esq., Executive Director, NJ State Assoc. Chiefs of Police
Michael Wiederhold, Vice President, Risk Mgt. Consultant, SM-Operations/Munich Reinsurance America
Melissa Ollendike, Arthur J. Gallagher Risk Management Services

Minutes from the February 20, 2014 were approved.

Dave asked for reports from the committees.

Committee Reports

- **Work Safety: (P. Miola, M. Bell)** Howard Spencer No report.

- **Vehicle Safety: (A. Jenkins)** Ariel Jenkins discussed online training. Ariel will be leading a webinar on this topic and will send us an email on this. EO of AST (Applied Simulated Technologies) is doing work on vehicle safety. There are grants for online training. Dave G mentioned that the MEL uses these products. Ariel will get the vendor he works with involved with NJSI.

Dave discussed a webinar that he and Howard attended on March 5 by phone put on by the NJDOT which was an update of New Jersey's Strategic Highway Safety Plan (SHSP). They will also be holding a workshop on April 22 at The Conference Center at Mercer, 1200 Old Trenton Road, in West Windsor. Contact person is Patricia Ott at pat@mboengineering.com.

- **Public Safety: (D. McHale)** No report.
- **Senior Citizen Safety: (J.Hall)** No report.
- **Management Committee: (J. Tiene, C. Botta, S. Grubb)** No report.
- **Intergovernmental Coordination Committee:** (B. Mayo, E. Purcell, A. Weston, D. Grubb, M. Smith) Bill Mayo reported on the committee meeting of March 4, 2014. (Copy of the minutes from that meeting are attached) There were several topics discussed:
 1. SLI program: The State of NJ did away with this in 2011. Bill will find out the cost saving that the state has experienced. Idea is to do away with this program for municipalities. We need to find out what governmental entities are actually paying.
 2. Sovereign Immunity: Do an analysis of what other states have done...i.e. tort caps
 3. Coordinated risk management for governmental property loss exposures – FEMA, a better understanding; quicker and better result

The committee will meet monthly and correspond through emails, keep data files

- **Emergency Services: (D. Rupercht, M. Wiederhold)** No report.
- **School Safety: (T. Jones, S. Tennent)** Scott reported that he and Tony Jones had met and debated what is the overall pressing topic: Security. They recommend a community wide approach to this that would include, among others, town, civic, church, school. There is a way to accomplish this without reinventing the wheel. Scott asked for input from the group. All agreed that this is a core issue of major concern in today's atmosphere.

Dave Grubb discussed a workshop he, Howard and Joeen attended at Rutgers. This is an ongoing program. They are going to produce a full blown training program. Dave had indicated to

them that the MEL would be willing to donate some dollars to help fund the production of the program. Previously the MEL has done three Crossing Guard programs. This one would be a joint venture between Rutgers and the MEL.

- **Public Officials:** (Open)...

Slip and Fall Campaign the video is in production. We need ideas for the script. Dave asked group to give this some thought.

Website (Decide on initial drop downs)

Website is up and running. Group thought it is well laid out. It will grow into a useful tool. Howard is the webmaster.

Outreach to Safety Organizations for volunteers

Ariel suggested that we time our campaigns to times of the year...ie...right before winter sets in with snow, before school opens, etc.

Update on Community Safety Leadership booklet

We need to update this.

Discussion on Officer and Trustee elections

Next meeting we will ask for nominations.

Finances: Refer to attachment.

Dave thanked all for their hard work. The NJSI is coming together very well. Congrats to all!

Next meeting will be 4/3/2014 at 2:30pm.

Call in Information:

Dial In: 1-800-986-1268

Passcode: 8696-565#

Meeting adjourned at 3pm.

Respectfully submitted,

Joehn Ciannella

Recording Secretary

