

**New Jersey Safety Institute Committee Meeting
Meeting/Conference Call Minutes
March 3, 2015**

The meeting was called to order by David Grubb at 2:30 pm. The following individuals participated in the conference call.

Present:

Dave Grubb, Executive Director, MEL, President NJSI
David McHale, J. A. Montgomery Risk Control
Joeen Ciannella, PERMA, Recording Secretary, NJSI
Scott Tennent, SPELL
Joanne Hall, J. A. Montgomery Risk Control
Thomas Grady, Director of Advocacy and Public Affairs
Sue Kopec, J.A. Montgomery Risk Control
Ed Purcell, Staff Attorney, League of Municipalities
Christopher Botta, Attorney at Law, Legal Counsel NJSI
Tony Jones, NJSIG
Don Ruprecht, J. A. Montgomery Risk Control

Not Present:

Ariel Jenkins, Safety National
Pauline Kontomanolis, PERMA, NJSI Treasurer
Paul Miola, Area Executive Director, Arthur J. Gallagher Risk Management Services, Secretary NJSI
Mitchell Sklar, Esq., Executive Director, NJ State Assoc. Chiefs of Police
Howard Spencer, J.A. Montgomery Risk Control
John Clark, Ridgewood, former councilman
Marian Bell, Regional Account Executive, Safety National
Mike Smith, Director, Division of Risk Management, State of NJ
Reg Wells, AST(guest of Ariel Jenkins)
Allen West, NJAC
William Mayo, Director, New Jersey School Insurance Group
Karen La Sala, J. A. Montgomery Risk Control
John Tiene, CEO Consolidated Insurance Agents, VP NJSI
Paul Forlenza, Arthur J. Gallagher Risk Management Services
John Hardiman, Director, Personal Lines NJM
John Fink, Assistant Vice President, NJM
Michael Wiederhold, Vice President, Risk Mgt. Consultant, SM-Operations/Munich Reinsurance America
Melissa Ollendike, Arthur J. Gallagher Risk Management Services

Minutes from the March 3, 2015 were approved.

Agenda for this conference call:

This will be a short group call to discuss the implementation of the Senior Citizen out reach program. Script attached and video Smart Moves- now on web site

The focus for the next few months:

1. **Draft sports resolution proposed by the NJ Brain Alliance.** A motion was made and voted on with unanimous approval by the NJSI. Draft: "Model Resolution Adopting a Sports Related Concussion Protocol". Resolution attached. This will be distributed.
2. **Outreach to Senior Citizens Community.** The Community Safety Leadership booklets going out. **Discussion ensued:** NJ pedestrian fatality rate went up to 6th highest in the nation. Why is this?
 - Distracted driving or walking
 - Drivers are more aggressive
 - People are angry

Our "Slips and Falls video and the Community Safety Leadership booklets are very timely and on target. People are distracted both driving and walking.

Speakers List: Sometime in the spring put this together.

We can start with live presentations to adult communities. Joanne Hall offered to begin this project in Ocean County with an Over 55 Community. Meetings are 1 hour. Joanne lives in an Over 55 Community where she says there are many slips and falls. Perhaps doctors involved with Wellness Community and Managed Care Community would be willing to be speakers.

Fall Prevention Awareness Week is September 9/21 – 9/27 2015. We could target that week. NJ Brian Alliance would do this too and could give out our materials.

It was suggested that we do a "**Dry Run**" of the program. We are thinking of enlisting 10-15 people to give the program. We could start at a Senior Center in one of our towns. Joanne could reach out to senior centers such as Toms River and Jackson to start the process. Scott Tennent suggested Lawrenceville. We could try to do this within the next month or two. Tom Grady of the NJ Brian Alliance will email Joanne his material. Tom Grady volunteered to give some of the presentations and would ask others from the NJ Brian Alliance to be presenters.

Another thought is to distribute the videos to the directors of the senior centers and have them show the videos.

Joanne Hall asked that an email she sent be included in the minutes. The email is attached along with the draft Sports Resolution presented by Tom Grady.

Next Meeting: After a "Dry Run" trial is done, we will get together again.

Call in Information:

Dial In: 1-800-986-1268

Passcode: 8696-565#.

Meeting adjourned at 3:00pm.

Respectfully submitted,

Joeen Ciannella, Recording Secretary

Model Resolution Adopting a Sports Related Concussion Protocol

Whereas: The Center for Disease Control estimates that 300,000 concussions are sustained during sports-related activity each year in the United States.

Whereas: A concussion is a traumatic brain injury (TBI) caused by a direct or indirect blow to the head or body.

Whereas: In order to ensure the safety of young athletes, it is imperative that athletes, coaches, and parents/guardians are educated about the nature and treatment of sports-related concussions and brain injuries.

Whereas: Allowing a young athlete to return to play before recovering from a concussion increases the chance of a more serious brain injury that can result in severe disability and/or death.

Now therefor be it resolved by the Mayor and Council of _____ that the following protocol shall be applicable to each sports organization sponsored by the municipality or using municipal facilities:

1. When a concussion is suspected during a practice or competition:
 - a. The athlete shall be immediately removed from competition or practice and 911 should be called if there is a deterioration of symptoms, loss of consciousness, or direct neck pain associated with the injury.
 - b. In addition to the appropriate official in the sports organization, the coach or manager shall notify parents/guardians and inform them of the suspected sports-related concussion
 - c. The child shall be evaluated by a physician who is trained in the evaluation and management of concussions to determine whether or not a diagnosis of concussion is warranted.
 - d. Information and instructions regarding return to learn and return to play shall be provided to the parents/guardians.
 - e. The child must receive written clearance from a physician trained in the evaluation and management of concussions that states the student-athlete is asymptomatic at rest.
2. Pursuant to the requirements of NJSA 2A:62A 6, all staff, volunteers, coaches and officials shall complete a brain injury prevention training program that includes information about risk of concussion, prevention of concussion, and return to academic

and sports-related activities when a concussion is suspected during practice or competition.

3. On an annual basis, each such sports organization shall provide the municipality with a list of all such staff, volunteers, coaches and officials along with evidence of completion of a course that meets the requirements of this protocol.

4. If a sports organization is based in another municipality that has similar requirements, compliance with the requirements of this resolution can be met by producing a letter from the Municipal Clerk of the home town verifying that such organization is in compliance with that town's protocol.

5. If a sports organization sponsored by this municipality uses facilities of any Board of Education, it shall comply with that BOE's sports concussion prevention program adopted pursuant to NJSA 8A:40-41.3.

6. A copy of this resolution shall be sent to:

- a. Each sports organization using municipal facilities.
- b. The Board of Education (and regional Board of Education if applicable).
- c. The Brain Injury Alliance of New Jersey
Concussion in Youth Sports Committee
825 Georges Road
North Brunswick, NJ 08902

Joeen Ciannella PERMA

From: Joanne D Hall
Sent: Tuesday, March 03, 2015 2:58 PM
To: Joeen Ciannella PERMA
Subject: FW: NJ Falls Prevention Workgroup-meeting
Attachments: Final-2014-Falls-Prevention-Awareness-Day-Compendium (2).pdf

For inclusion in minutes – please ask anyone who is interested in attending to give me a call so we can coordinate efforts

J.A. Montgomery Risk Control

Joanne D. Hall, CSP | *Vice President | Public Sector Director*
J.A. Montgomery Risk Control | 231 Main Street | PO Box 2017 | Toms River, NJ 08754
P : 732-736-5286 | F : 732-660-5026 | C : 908-278-2792
jhall@jamontgomery.com | connerstrong.com



Please consider the environment before printing this email

From: Maryann Marian [<mailto:Maryann.Marian@dhs.state.nj.us>]
Sent: Tuesday, February 10, 2015 2:16 PM
Subject: NJ Falls Prevention Workgroup-meeting

Greetings Workgroup Members:

It is time to gear up for Falls Prevention Awareness Week 2015 (Monday, September 21 through Sunday, September 27).

The next two meetings will be:

Thursday, February 26
Thursday, March 26

The meeting will start at 9:30 am through 11:30 am and will be held at:

Princeton HealthCare System
Community Education and Outreach
Hamilton Area Y-John K. Rafferty Branch
1315 Whitehorse-Mercerville Road, Suite 100,
Hamilton, NJ 08619

I am looking forward to hearing from you regarding falls prevention ideas for 2015. To spur our creativity, attached is the National Council on Aging (NCOA) 2014 Falls Prevention Compendium. The compendium includes falls prevention activities from 48 states. On the NJ page, a picture of staff from Newark Beth Israel is included! (page 48)

Please rsvp if you will be attending the meeting.

Thank you for your interest in falls prevention and I look forward to working with you.

Sincerely,

Maryann

Maryann Marian, MSW, LSW
NJ Department of Human Services
Division of Aging Services
PO Box 807
Trenton, NJ 08625
Maryann.Marian@dhs.state.nj.us
(T) 609-588-2819
(F) 609-588-7630

This E-mail, including any attachments, may be intended solely for the personal and confidential use of the sender and recipient(s) named above. This message may include advisory, consultative and/or deliberative material and, as such, would be privileged and confidential and not a public document. Any Information in this e-mail identifying a client of the Department of Human Services or the Department of Children and Families is confidential. If you have received this e-mail in error, you must not review, transmit, convert to hard copy, copy, use or disseminate this e-mail or any attachments to it and you must delete this message. You are requested to notify the sender by return e-mail.