

**New Jersey Safety Institute Committee Meeting  
Meeting/Conference Call Minutes  
March 1, 2016**

The meeting was called to order by David Grubb at 2:30 pm. The following individuals participated in the conference call.

**Present:**

Dave Grubb, Executive Director, MEL, President NJSI  
David McHale, J. A. Montgomery Risk Control  
Joeen Ciannella, PERMA, Recording Secretary, NJSI  
Scott Tennent, SPELL  
Joanne Hall, J. A. Montgomery Risk Control  
Paul Miola, Area Executive Director, .Arthur J. Gallagher Risk Management Services, Secretary NJSI  
Howard Spencer, J.A. Montgomery Risk Control  
Sue Kopec, J.A. Montgomery Risk Control  
Ed Purcell, Staff Attorney, League of Municipalities  
Christopher Botta, Attorney at Law, Legal Counsel NJSI  
Don Ruprecht, J. A. Montgomery Risk Control  
William Mayo, Director, New Jersey School Insurance Group  
Mike Avalone  
Chuck Casagrande  
Frank Covelli

**Not Present:**

Ariel Jenkins, Safety National  
Pauline Kontomanolis, PERMA, NJSI Treasurer  
Thomas Grady, Director of Advocacy and Public Affairs  
Mitchell Sklar, Esq., Executive Director, NJ State Assoc. Chiefs of Police  
John Clark, Ridgewood, former councilman  
Marian Bell, Regional Account Executive, Safety National  
Mike Smith, Director, Division of Risk Management, State of NJ  
Reg Wells, AST(guest of Ariel Jenkins)  
Tony Jones, NJSIG  
Allen West, NJAC  
Karen La Sala, J. A. Montgomery Risk Control  
John Tiene, CEO Consolidated Insurance Agents, VP NJSI  
Paul Forlenza, Arthur J. Gallagher Risk Management Services  
John Hardiman, Director, Personal Lines NJM  
John Fink, Assistant Vice President, NJM  
Michael Wiederhold, Vice President, Risk Mgt. Consultant, SM-Operations/Munich Reinsurance America  
Melissa Ollendike, Arthur J. Gallagher Risk Management Services

Dave Grubb started the meeting off with following statements.

The purpose of the organization at the onset was to do outreach to the general public, communities, etc. to assist with safety issues on a statewide basis. For a variety of reasons, the organization was unable to get off the ground and accomplish this vision.

This meeting is to decide what role the organization should now play and how to reach out and make this task feasible.

We have a good website, a good group of organizations as members, and good dollars in the bank (\$30,000 to \$50,000 annually in donations).

Comments:

- Howard...there is no counter on the website to see how many hits we are getting
- Paul Miola...for many of us, 90% of our time is taken up with the MEL and JIFS and School JIFs.
- Chuck Casagrande...agrees with Paul...the MEL is really the participating organization for most of us.
- **General Discussion:** Is this organization really needed? Does it fill a void? Where are the gaps in information?
- Public entities do not do a good job communicating to each other...i.e..towns and schools; they tend to act independently...
- Bill Mayo commented that perhaps the NJSI could be the bridge between the schools and the towns.
- Chuck Casagrande...should we reconstitute the organization? Unpaid internships/scholarships
- Bill Mayo...we need a mutual interest for a collaborative effort
- Paul Miola...there is no organization to pool people/organizations together
- Joanne Hall...we need to have something concrete for this organization to do...ie development of the next generation of safety professionals.
- Frank...figure out what to do with the dollars...fund safety grants in the state...improve safety in the communities
- NJSI serve and promote the MEL and the JIFs
- Scott...fund a Safety Leadership Program Association of school superintendents and VoTech
- Howard...prescription drug overdose abuse outreach
- Ed...the NJSLOM will help if there is a need

It was decided that we would meet as a group in person to figure out what to do with the NJSI or to close it down.

Those members interested in participating at this meeting:

Paul Miola  
Scott Tennent  
Joanne Hall and JA Montgomery folks  
Chuck Casagrande  
Mike Avalone  
Bill Mayo  
Frank Covelli  
Dave Grubb  
Joeen Ciannella

Meeting adjourned 3:15pm

Respectfully submitted,

Joeen Ciannella