

**New Jersey Safety Institute Committee Meeting  
Meeting/Conference Call Minutes  
January 22, 2015**

The meeting was called to order by David Grubb at 2:30 pm. The following individuals participated in the conference call.

**Present:**

Dave Grubb, Executive Director, MEL, President NJSI  
David McHale, J. A. Montgomery Risk Control  
Joeen Ciannella, PERMA, Recording Secretary, NJSI  
Scott Tennent, SPELL  
Ariel Jenkins, Safety National  
Joanne Hall, J. A. Montgomery Risk Control  
Pauline Kontomanolis, PERMA, NJSI Treasurer  
Paul Miola, Area Executive Director, .Arthur J. Gallagher Risk Management Services, Secretary NJSI  
Thomas Grady, Director of Advocacy and Public Affairs  
Mitchell Sklar, Esq., Executive Director, NJ State Assoc. Chiefs of Police

**Not Present:**

Howard Spencer, J.A. Montgomery Risk Control  
Sue Kopec, J.A. Montgomery Risk Control  
Ed Purcell, Staff Attorney, League of Municipalities  
John Clark, Ridgewood, former councilman  
Marian Bell, Regional Account Executive, Safety National  
Christopher Botta, Attorney at Law, Legal Counsel NJSI  
Don Ruprecht, J. A. Montgomery Risk Control  
Mike Smith, Director, Division of Risk Management, State of NJ  
Reg Wells, AST(guest of Ariel Jenkins)  
Tony Jones, NJSIG  
Allen West, NJAC  
William Mayo, Director, New Jersey School Insurance Group  
Karen La Sala, J. A. Montgomery Risk Control  
John Tiene, CEO Consolidated Insurance Agents, VP NJSI  
Paul Forlenza, Arthur J. Gallagher Risk Management Services  
John Hardiman, Director, Personal Lines NJM  
John Fink, Assistant Vice President, NJM  
Michael Wiederhold, Vice President, Risk Mgt. Consultant, SM-Operations/Munich Reinsurance America  
Melissa Ollendike, Arthur J. Gallagher Risk Management Services

Minutes from the October 16, 2014 were approved.

## **Discussion Items**

**Active Shooter Preparedness:** This was the first item for discussion. There are two schools of thought on this: Lockdown and Get Out. Mitch Sklar, Executive Dir. NJ State Assoc. Chiefs of Police, led this topic by stating that his organization differs from the State of NJ. Instead of a lockdown which seems to be the prevailing procedure, the NJSACP believe that people should get out, run out, jump out windows; do not be a sitting target (Sandy Hook school was an example of a sitting target). There should be a procedure in place to evacuate. Mitch will take the lead on this subject and put together a task force with the appropriate people to come up with an appropriate course of action to be recommended. The NJSI wants to produce a product to be distributed statewide on this issue. Before we produce this, we need to come to an agreement.

There was a discussion on who the schools were hiring to help with security: Police officers, retired police officers, private security. Mitch would like to see police departments handling this. Mitch suggested proposing legislation to create a "Special Police officer" category to deal with Active Shooter issue. Need to get the Atty General's office involved, NJ Homeland Security. Ariel Jenkins has been through the training. There is a unique response plan depending on facility. Ariel to send links.

### **Sports Safety for towns:**

Tom Grady would like to see a concussion program like the one they have in the schools. The Brain Injury Alliance is working on a resolution for town's governing body to develop a policy on sports safety. Wants NJSI to get on board with this and promote this model policy. The MEL system could reach out to the town; reach out to the coaches for the town teams. Dave suggested that we try to get this done in time for the spring sign ups in the towns for spring sports.

### **Elections**

The current slate was re-elected with the exception of the position of Vice President (currently held by John Tiene...Dave Grubb is reach out to him to see if he is still interested)

**President: Dave Grubb, Managing Director, PERMA, Inc.**

**Secretary: Paul Miola, Area Executive Vice President, Arthur J. Gallagher**

**Treasurer: Pauline Kontamanolis, CFO PERMA, Inc.**

**Legal Counsel: Christopher Botta, Esq., Mayor of Ramsey**

**Recording Secretary: Joeen Ciannella, Senior Executive Assistant, PERMA, Inc.**

#### **1. Welcome to Brain Injury Alliance**

Tom Brady was welcomed by Dave Grubb as the representative from this group.

## **2. Discussion of presentation to PEOSHA**

There may be some people who want to get involved with this.

## **3. 2015 Initiatives**

Active Shooter, sports safety policy for communities, speakers to go out into the communities (Refer to above discussion items)

## **4. Slips and Falls Campaign Status of video**

Video is completed with NJSI logo and ready for distribution.

We need to put together a Speaker's List of organizations to which we could speak.

Examples are: Senior citizen groups, safety groups. Tom Grady of the Brain Alliance stated they may have some speakers for this.

## **5. Update on Community Leadership Booklets**

Starting to distribute. Copy will be sent out to each member. Paul Miola asked for some so he can distribute them

Paul stated that he and Dave Grubb would be presenting on the NJSI at AGRIP in March.

## **6. Committee Appointments and Reports (current members listed)**

- **Work Safety: (P. Miola, M. Bell, H. Spencer)** No report
- **Vehicle Safety: (A. Jenkins) Public Safety: (D. McHale, H. Spencer)** No report
- **Senior Citizen Safety: (J.Hall), Add Tom Grady** No report.
- **Management Committee: (J. Tiene, C. Botta, S. Grubb)** No report.
- **Intergovernmental Coordination Committee:** (B. Mayo, E. Purcell, A. Weston, D. Grubb, M. Smith) No report
- **Emergency Services: (D. Rupercht, M. Wiederhold)** No report
- **School Safety: (T. Jones, S. Tennent) Add Tom Grady** No report.
- **Public Officials:** (Open)....

## **7. Finances**

We have \$30,000 committed right now in our account.

We may do a cocktail party to raise some more funds.

**Next meeting:** Next meeting is February 26, 2015, at 2:30pm as a conference call.

## **Call in Information:**

**Dial In: 1-800-986-1268**

**Passcode: 8696-565#**

Meeting adjourned at 3:00pm.

Respectfully submitted,

Joeen Ciannella, Recording Secretary

