

New Jersey Safety Institute Committee Meeting

January 9, 2014

The meeting was called to order by President David Grubb at 1:35pm. The following individuals were present on the conference call.

Dave Grubb, Exec. Dir. MEL/President NJSI
John Tiene, CEO Consolidated Insurance Agents.VP NJSI
Paul Miola, Area Exec. Dir./Niche Dir.Arthur J. Gallagher Risk Mgt. Services/Treas. NJSI
Joen Ciannella/PERMA/Recording Sec. NJSI
Christopher Botta, Atty at Law/Legal Counsel NJSI
Marian Bell/ Reg.Acct. Exec. Safety National
Paul Forlenza, Arthur J. Gallagher
John Hardiman/Dir. Personal Lines NJM
Ariel Jenkins/Safety National
Melissa Ollendike/AJ Gallagher
Bill Mayo/Risk Control State of NJ
Howard Spencer/ J A Montgomery

Excused:

John Donnadio, Esq., Exec. Dir. NJ Assoc. of Counties
Bill Dressel/Exec. Dir. League of Municipalities State of NJ
John Fink, Assist. VP NJM
Joanne Hall, A J Montgomery
Marty Kalbach, ARM, Dir. NJ School Board Assoc. Insurance Group
Dave McHale, A J Montgomery
Mitchell Sklar, Esq., Exec.Dir./NJ State Assoc.Chiefs of Police
Mike Wiederhold/VP Risk Mgt. Consultant SM-Operations/Munich Reinsurance America

Dave Grubb welcomed all to he conference call and asked Chris Botta to update us on the filing of all necessary paperwork. We now have nonprofit status and a sales tax exemption. All paperwork is complete.

Fundraising

We also now have a checking account that is fully functional with \$20,000 contributed by Munich Reinsurance America and Safety National. We have an additional \$10,000 from Genesis which will be directly contributed to the MEL to be used for the MEL Safety Committee to use to pick up items which would be done by NJSI.

A discussion followed regarding other insurance organizations to pursue. John Tiene will reach out to State Farm and USAA. Dave Grubb will reach out to Plymouth Rock Insurance. There will be other

organizations to pursue once we have our website up and running and have accomplished some of our objectives. We will consider holding a cocktail reception at this point as well to raise funds.

Other suggestions for fundraising ensued. It was suggested that we develop a formal membership policy with a variety of levels of giving.

Website

We are in the process of developing a website. A preliminary draft has been forwarded to members to review. Chris Botta inquired whether we want this to be a resource as the MEL website does. Yes, we do! Our goal is to have this operational by the end of January. Howard Spencer discussed putting a link on the website that would link to other safety organizations. Bill Mayo had suggestions for this idea as well.

Outreach for Volunteers, Speakers Bureau

The League of Municipalities (LOM) magazine will put in an article on the NJSI in their April edition. We need to give them the material by February 20, 2014. Dave Grubb and Chris Botta to did this.

A discussion occurred with regard to speaking presentations to certain groups and organizations that we would like to pursue. Howard will reach out to his organization and let us know. We would like to recruit volunteers this way. Let us put together a group of volunteers to assist in a Speakers bureau asking towns who have put together safety committees. We will also call for volunteers in the article in the LOM magazine. This is all to be done after the website is operational.

Advisory Committees

Dave will send out to each member a list of the committees and what they entail. All members can then pick upon which committees they want to serve. Each committee is have a board member as its head. The following are suggested committees at present:

- Employee safety
- Senior citizen safety
- Public safety
- Traffic and Vehicle Safety
- Intergovernmental Risk Management
- School safety
- Home safety

Other Comments:

John Hardiman asked if we are planning to hire a full time Exec. Director to oversee the organization at this time. Response was not right now. At issue is the amount of funding we receive. We are anticipating about \$50,000 right now. In order to hire a full time Exec. Director, it would require much more extensive funding. We will get the organization up and running first.

Ariel Jenkins volunteered to put together a strategic plan that will keep the committees focused on the goals of the organization. He will send members a template for comment. Paul Miola suggested charters for each committee. The committee structure should be helpful to the website.

Meeting adjourned at 2:25pm.

Next meeting is Thursday, January 23, 2014 at 2:30pm. This will be a conference call.
Dial In: 1-800-986-1268

Passcode: 8696 565#

Respectfully submitted,

Joeen Ciannella
Recording Secretary NJS/