

New Jersey Safety Institute Committee Meeting

January 23, 2014

The meeting was called to order by President David Grubb at 2:35pm. The following individuals were **present** on the conference call.

Dave Grubb, Exec. Dir. MEL/President NJSI
Paul Miola, Area Exec. Dir./Niche Dir.Arthur J. Gallagher Risk Mgt. Services/Treas. NJSI
Joeen Ciannella/PERMA/Recording Sec. NJSI
Christopher Botta, Atty at Law/Legal Counsel NJSI
Marian Bell/ Reg.Acct. Exec. Safety National
Ariel Jenkins/Safety National
Bill Mayo/Risk Control State of NJ
Joanne Hall, A J Montgomery
Dave McHale, A J Montgomery
Don Ruprecht, A J Montgomery

Excused:

John Tiene, CEO Consolidated Insurance Agents.VP NJSI
Paul Forlenza, Arthur J. Gallagher
John Hardiman/Dir. Personal Lines NJM
Howard Spencer/ J A Montgomery
John Donnadio, Esq., Exec. Dir. NJ Assoc. of Counties
Bill Dressel/Exec. Dir. League of Municipalities State of NJ
John Fink, Assist. VP NJM
Marty Kalbach, ARM, Dir. NJ School Board Assoc. Insurance Group
Mitchell Sklar, Esq., Exec.Dir./NJ State Assoc.Chiefs of Police
Mike Wiederhold/VP Risk Mgt. Consultant SM-Operations/Munich Reinsurance America
Melissa Ollendike/AJ Gallagher

Dave Grubb welcomed all to the conference call. The purpose of the conference call today is to finalize the committee structure and solicit volunteers to chair and participate on these committees.

Committee Structure

The following committees have been suggested:

- Work Safety...On the job accidents and illnesses/Chair: Paul Miola and Co-Chr Marion Bell
- Vehicle Safety...Vehicle related accidents including pedestrians, distracted driving, teenage licensing and traffic hazards/Chair: Ariel Jenkins and Co Chr_____
- Public Safety...Sports, recreation, bicycles, and the abuse of prescription medicine, etc./Chair: Dave McHale

- Management Committee...Organizational issues including fundraising, personnel, legal, etc./ChairDG will ask J. Tiene and Co Chr Chris Botta
- Intergovernmental Coordination Committee...A special committee that will identify and discuss risk management issues that impact multiple levels of government/Chair Bill Mayo
- Senior Citizen Safety...Focuses on all issues relating to senior/Chair Joanne Hall and Co Chr _____
- Emergency Services...Focuses on police, fire, EMS, etc/Chair Don Rupercht
- School Safety...Focuses on BOE issues/Chair...DG is going ask Marty Kalbach/ Scott Tennet from AJ Gallagher willCo Chr (via Paul Miola)
- Public Officials...Focuses on the needs of elected and appointed officials who are attempting to organize and implement safety programs in their respective local units or BOEs. This subcommittee will also recruit volunteers and promote a speaker's bureau/DG will ask Bill Dressel and John Donnaido

A motion was made by Paul Miola to accept the committee structure; seconded by Bill Mayo. Vote was unanimous for yes.

The process of establishing Chairs and Co Chairs began as seen in the above committee structure. Our website will correspond to the committee structure.

New Jersey Safety Institute Structural System

Ariel Jenkins discussed his ideas for the basic structure for the NJSI. He expressed the need for a Chair and a Co-Chair for each committee. This will be an aide to keeping the committees focused on the mission and goals of the NJSI. Shall we have quarterly, bi-annual or yearly goals?

The next conference call agenda will focus on this formal structure. Ariel will email each member the format he has established for review.

Meeting adjourned at 3: 25pm.

Next meeting is a conference call on Thursday, February 6, 2014 at 2:30pm.

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Respectfully submitted,

Joeen Ciannella
Recording Secretary NJSI