

**New Jersey Safety Institute  
January 17, 2013 Board Meeting  
Hosted by Munich RE**

The meeting was called to order by David Grubb at 10am.

Joeen Ciannella called the roll.

**The following people were present:**

Christopher Botta, Esq., Botta & Assoc.

Joeen Ciannella, PERMA

David N. Grubb, PERMA/MEL

Paul Miola, AJG

John Tiene, Consolidated Insurance Agents, Inc.

Mike Wiederhold, Munich RE

**The following people were excused:**

William Dressel, Exec. Dir., NJSLOM

John Hardiman, NJM

John Fink, NJM

Mitch Sklar, NJSACOP

Marty Kalbach, NJSBAIG

The minutes of the August 30, 2012 meeting were accepted.. John made the motion and Paul seconded.

Chris Botta presented the By Laws as corrected and for the second reading. John made a motion to accept the By Laws and Paul seconded. Motion passed.

Chris gave an update on the bank account and our nonprofit status. Our bank account is not yet opened. Chris and Joeen will take care of that. Chris has filed for nonprofit status with the IRS and the status is pending. The IRS recognizes this and so we can accept funds. It is time now to go back to those organizations that said they would donate.

**The main topic of today's meeting is: "Where is the organization going?"** Focus coordination between all levels of government providing programs of joint interest on safety and risk management. It was decided that we would start out in increments and then grow into a larger

organization that would require extensive funding. Plan A called for a budget of \$300,000 to \$400,000, a staff of several people, an office, etc. Plan B called for a much smaller budget and use of the existing group and their respective offices.

Paul Miola: sees this as a liaison to other groups and one that discriminates streamlined information.

John Tiene: states we need to develop a budget plan and shop for a management firm to implement.

Dave Grubb: wants to reach out to some other organizations which would be beneficial to the group such as New Jersey Association of Counties, Risk Manager of the State of NJ, Utility Authorities, Housing Authorities, DPW, NJ Highway and Traffic Safety. DG stated that there is no place in the state to access safety issues. Dave wants to start with government organizations.

John Tiene: No place to coordinate information; need to create an umbrella, a central point for safety issues. He also feels we need a paid person to help with coordination and funding.

Paul Miola; suggested quarterly meetings after we get this going.

Dave Grubb: suggested some topics of mutual interest: Aging population, in the aftermath of Newtown proper education for employees, bullying and harassment

Mike Wiederhold: Munich RE is developing a bullying program website, a school violence program

A discussion ensued concerning school violence, guns, education. Safety is the common thread. There needs to be a place that advocates safety.

John Tiene: Top three issues of safety: Home, Auto, Workplace  
How do we move our ideas forward?

**It was decided that our next step would be a dialogue meeting to move the organization forward. This will occur in one month.**

We need to create a means of communicating with each other; other organizations.

We need to have a unified front.

Paul Miola: We need to have the right people attend; those who can make the decisions.

Dave stated we need to get a website up and running. John Tiene: [www.safetyinstitutenj.org](http://www.safetyinstitutenj.org). The MEL has a website that has many programs that can be used at all levels as an example of what can be done.

Paul Miola: We need to develop our mission statement,

Dave Grubb: The mission statement needs now to reflect who we are and where we are going. Plan B is easier to get off the ground and raise funding.

It was decided to reach out to the Executive Director of the NJ Association of Counties, John Donnadio and NJ State Risk Manager Bill Mayo. This meeting would be before March 1. The meeting will solidify where we want the organization to go with some specifics.

Dave and John will revisit those organizations which had committed to funds.

The meeting was adjourned at 11:15 am.

Respectfully submitted,

Joeen Ciannella  
Recording Secretary