

**New Jersey Safety Institute Committee Meeting  
Meeting Minutes  
February 6, 2014**

The meeting was called to order by David Grubb at 2:34 p.m. The following individuals participated in the conference call.

Dave Grubb, Executive Director, MEL, President NJSI  
Paul Miola, Area Executive Director, Arthur J. Gallagher Risk Management Services, Treas. NJSI  
Christopher Botta, Attorney at Law, Legal Counsel NJSI  
Ed Purcell, Staff Attorney, League of Municipalities  
William Mayo, Risk Control, State of NJ  
Joanne Hall, J. A. Montgomery Risk Control  
David McHale, J. A. Montgomery Risk Control  
Don Ruprecht, J. A. Montgomery Risk Control  
Howard Spencer, J. A. Montgomery Risk Control  
Karen La Sala, J. A. Montgomery Risk Control

**Not Present:**

Ariel Jenkins, Safety National  
Marian Bell, Regional Account Executive, Safety National  
John Tiene, CEO Consolidated Insurance Agents, VP NJSI  
Paul Forlenza, Arthur J. Gallagher Risk Management Services  
John Hardiman, Director, Personal Lines NJM  
John Donnadio, Esq., Executive Director, NJ Association of Counties  
William Dressel, Executive Director, League of Municipalities, State of NJ  
John Fink, Assistant Vice President, NJM  
Marty Kalbach, ARM, Director, NJ School Board Association Insurance Group  
Mitchell Sklar, Esq., Executive Director, NJ State Assoc. Chiefs of Police  
Michael Wiederhold, Vice President, Risk Mgt. Consultant, SM-Operations/Munich Reinsurance America  
Melissa Ollendike, Arthur J. Gallagher Risk Management Services  
Joeen Ciannella, PERMA, Recording Secretary, NJSI

Dave Grubb welcomed Ed Purcell, who will represent the League of Municipalities. The purpose of the conference call today was to review Committee structure and discuss the New Jersey Safety Institute home page.

**Committee Structure**

The following Committees and members were confirmed from the last meeting:

- Work Safety...On the job accidents and illnesses – Co-Chairpersons Paul Miola, Marion Bell and Howard Spencer

- Vehicle Safety...Vehicle related accidents including pedestrians, distracted driving, teenage licensing and traffic hazards - Chairperson Ariel Jenkins
- Public Safety...Sports, recreation, bicycles, and the abuse of prescription medicine, etc. – Chairperson Dave McHale
- Management Committee...Organizational issues including fundraising, personnel, legal, etc. – Chairperson John Tiene. Members, Dave Grubb and Chris Botta.
- Intergovernmental Coordination Committee...A special Committee that will identify and discuss risk management issues that impact multiple levels of government - Chairperson William Mayo and Co-Chairperson, Ed Purcell
- Senior Citizen Safety...Focuses on all issues relating to seniors – Chairperson, Joanne Hall
- Emergency Services...Focuses on Police, Fire, EMS, etc. – Chairperson Don Ruprecht
- School Safety...Focuses on BOE issues – Co-Chairperson Scott Tennes
- Public Officials...Focuses on the needs of elected and appointed officials who are attempting to organize and implement safety programs in their respective local units or BOEs. This Sub-Committee will recruit volunteers and promote a speaker's bureau. Ed Purcell volunteered to serve on this Committee.

Dave Grubb suggested Chairpersons recruit members for each Committee.

Ariel Jenkins had sent an outline for meeting Minutes. Joanne Hall stated since it is an electronic form, it would be easy to use. Don Ruprecht has made it into a Word document and will send to Dave Grubb at his request.

### **Website**

Howard Spencer commented that the website looks professional, and others agreed. Dave Grubb indicated he anticipated it would be populated quickly.

Links should be posted for each Committee portion. Dave Grubb indicated that on-line videos should be made available. Howard Spencer said the Chemical Safety Board has videos. Public oriented videos could be taken from the MEL, Pedestrian Safety and Brain Injury Association, with MSI logo.

### **Outreach**

Need to reach out for Committee members from safety organizations in the State. Send any ideas you have to Dave Grubb.

### **League Article**

The League of Municipalities has asked for an article by February 20<sup>th</sup> to announce formation of the NJSI and its goals. Dave Grubb will e-mail League of Municipalities script for presentation.

Dave Grubb received an e-mail from the Edward Bloustein School of Public Policy, Rutgers University, who will be hosting Crossing Guard Training on March 4<sup>th</sup>. Representatives of the Safety Institute have been invited to attend.

### **Finances**

Dave Grubb reported finances are exceptionally good. They can be used jointly with a \$10,000.00 Grant from Genesis. Dave Grubb offered an outreach program may be an effective initial project. Dave Grubb suggested FALLS be one area of initial focus as falls affect all Sub-Committees; general public, seniors, EMS to name a few. Similar approach was taken for concussions. Multiple approaches to remedy, i.e., footwear, treatment of walking surfaces. Need to wait for statistics for this winter. A question was posed to tailor to one sector, i.e., seniors or public employees.

### **Additional Comments**

Another topic was Police fatality within a two-year period after retirement. This would be a specialized item, but could be put on the website.

Howard Spencer commented NISOH may be a resource for information that is already in the public domain.

Meeting adjourned at 2:56 p.m.

Next meeting is a conference call on Thursday, February 20, 2014, 2:30 p.m.

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