

**New Jersey Safety Institute Committee Meeting
Meeting/Conference Call Minutes
April 3, 2014**

The meeting was called to order by David Grubb at 2:30 pm. The following individuals participated in the conference call.

Present:

Dave Grubb, Executive Director, MEL, President NJSI
Christopher Botta, Attorney at Law, Legal Counsel NJSI
David McHale, J. A. Montgomery Risk Control
Ariel Jenkins, Safety National
Joeen Ciannella, PERMA, Recording Secretary, NJSI
Scott Tennent, SPELL
Paul Miola, Area Executive Director, .Arthur J. Gallagher Risk Management Services, Treas. NJSI
Don Ruprecht, J. A. Montgomery Risk Control
Joanne Hall, J. A. Montgomery Risk Control
Ed Purcell, Staff Attorney, League of Municipalities
Reg Wells, AST(guest of Ariel Jenkins)
Marian Bell, Regional Account Executive, Safety National
Tony Jones, NJSIG
Allen West, NJAC
William Mayo, Director, Division of Risk Management, State of NJ

Not Present:

Mike Smith, Risk Mgr., County. Of Burlington
Karen La Sala, J. A. Montgomery Risk Control
John Tiene, CEO Consolidated Insurance Agents, VP NJSI
Paul Forlenza, Arthur J. Gallagher Risk Management Services
John Hardiman, Director, Personal Lines NJM
John Fink, Assistant Vice President, NJM
Mitchell Sklar, Esq., Executive Director, NJ State Assoc. Chiefs of Police
Michael Wiederhold, Vice President, Risk Mgt. Consultant, SM-Operations/Munich Reinsurance America
Melissa Ollendike, Arthur J. Gallagher Risk Management Services

Minutes from the March 6, 2014 were approved.

Discussion Items

1. Officer and Trustee Nominations

President, Vice President, Secretary, Recording Secretary and Treasurer. We need to elect to these positions. Currently holding these positions are: D. Grubb (President), J. Tiene (V.P.), Secretary (M. Kalbach), Recording Sec. (J. Ciannella), and Treasurer (P. Miola). Also, we can elect up to ten additional members of the Board of Trustees. Because of the three year rotation provision, we should probably elect no more than five additional trustees at this point.

After some discussion, it was decided to do this at a meeting where all were physically present as opposed to a conference call. This will be done at the next meeting.

2. Other discussion

Ariel Jenkins had a guest, Reg Wells, who is a vendor for a company that does training for online simulator programs, grants for school safety programs. He works with law enforcement in the US. They provide the tools. Don Ruprecht and Ariel will work on this with police ad hoc committee.

Dave McHale had viewed Ariel's webinar and found it to be excellent. Ariel will check out if he can link this to our website.

Paul Miola talked about the 2014 AGRIP conference which he and Dave Grubb attended and presented on the New Jersey Safety Institute. AGRIP was very supportive.

3. Slips and Falls Campaign

Our next script to be done is Slips and Falls. It will be written by end of May. Joanne Hall and Dave Grubb to do this.

4. Website

Dave encouraged all to put material up on the website. Question was raised: "Do we do links or our own stuff?" Dave indicated both but majority should be links. Ariel and Joanne asked this question. We will have a Webmaster.

5. Finances

Dave reported that finances were in good shape. We have approximately \$15,000. As we move forward we can do fundraisers ...ie cocktail party.

6. Outreach to Safety Organizations for volunteers

Meeting with ASSE Southern NJ Chapter on May 20. Hope to schedule the Northern chapter in July. We will look for new members for NJSI from this organization.

7. Update on Community Safety Leadership booklet

Joanne Hall will update this to reflect NJSI and make it fit us more

Committee Reports

- **Work Safety: (P. Miola, M. Bell)** Met to discuss resources. Safety National will get involved. Howard Spencer to join this committee
- **Vehicle Safety: (A. Jenkins)** Ariel Jenkins needs a co-chr. Ariel referred us to his webinar that is running on his website.
- **Public Safety: (D. McHale)** American Society of Safety Engineers meeting in June.
- **Senior Citizen Safety: (J.Hall)** No report.
- **Management Committee: (J. Tiene, C. Botta, S. Grubb)** No report.
- **Intergovernmental Coordination Committee:** (B. Mayo, E. Purcell, A. Weston, D. Grubb, M. Smith):

SLI program: The State of NJ did away with this in 2011. Bill will find out the cost saving that the state has experienced. Idea is to do away with this program for municipalities. We need to find out what governmental entities are actually paying. Bill will discuss at next meeting.

- **Emergency Services: (D. Rupercht, M. Wiederhold)** No report.
- **School Safety: (T. Jones, S. Tennent)** No report.
- **Public Officials:** (Open)...

Next meeting: We will poll all for availability.

Call in Information:

Dial In: 1-800-986-1268

Passcode: 8696-565#

Meeting adjourned at 3:05pm.

Respectfully submitted,

Joeen Ciannella
Recording Secretary

