

# Annual School Crossing Guard Training Agenda

Date: \_\_\_\_\_

Trainer(s): \_\_\_\_\_

## 1. Welcome & introduction of attendees & instructor(s)

- \_\_\_\_\_

## 2. View videos (check those that were viewed)

Crosswalk Heroes

Pedestrian Safety-Walk the Walk

Street Smart is Street Safe

School Zone – Danger Zone

- Emphasize **mandatory uniform and high visibility apparel**
- The STOP paddle is **required** to be used
- Emphasize best practice of **hand signals to traffic** and **voice commands to children**. Gain eye contact with drivers and children when giving directions.
- Guards should **use natural breaks in traffic** and minimize interrupting and stopping. Unless specifically trained, school crossing guards should not direct traffic.
  - Review proper method to release traffic when children have crossed, & guard back at curb
  - Stop and Stay Stop law for pedestrians in crosswalks
- Guards may not override traffic signals. Always cross children in conjunction with the green light.
- Importance of educating children & parents on crossing procedures
- Parking guard's personal vehicles considerations
- \_\_\_\_\_
- \_\_\_\_\_

## 3. Command Structure

- Calling in sick, late, etc.
- Reporting procedures for concerns with job tasks, equipment, or traffic, or trouble spots
- \_\_\_\_\_
- \_\_\_\_\_

## 4. Current issues with traffic, schools, roads, or procedures

- Job Site Observations will be done periodically – Job Site Observations are a tool to improve our operations. The goal of the observation is to identify areas that can be improved. This is a good thing and we welcome your input.
- \_\_\_\_\_
- \_\_\_\_\_

## 5. Questions?

Attach Sign-in sheet